

County of Summit Developmental Disabilities Board

MINUTES

Wednesday, October 21, 2009
5:00 p.m.

The **combined work session and regular monthly meeting** of the County of Summit Developmental Disabilities Board was held on Wednesday, October 21, 2009 at the Summit DD administrative offices located at 89 East Howe Road, Tallmadge, Ohio 44278. The **work session** convened at 5:05 p.m.

BOARD MEMBERS PRESENT

William J. Ginter, President
Jacqueline S. Cooper, Vice President
Olivia P. Demas, Secretary
Linda Bordenkircher
Randy Briggs

BOARD MEMBERS EXCUSED

Joseph Siegfert
Cynthia Walker

ALSO PRESENT

Thomas L. Armstrong, Superintendent
Lisa Kamlowsky, Assistant Superintendent
Holly Brugh, Director of Children’s Svs.
Jerilyn George, Director of SSA and
Medicaid Services
Karen Salerno, Director of MUI
Kevin McGee, Director of PCR and
Specialty Businesses
Carrie Roberts, Director of Adult Svs. –
Community Employment

Billie Jo David, Director of Planning &
Performance Excellence
Tom Jacobs, Dir. of Operations/SHDC
Jean Fish, Director of Adult Services -
Center Based
Nancy Gordon – Transportation Admin.
Tom Whitfield, CFO/CIO
Joe Eck, Labor Relations Manager
Maggi Albright, Recording Secretary
and others

I. THE ARC OF SUMMIT AND PORTAGE COUNTIES – QUALITY ASSURANCE CONTRACT

The Ohio Department of Developmental Disabilities (ODODD), Administrative Rule and Medicaid standards mandate that quality assurance reviews are performed to meet individual health, safety and welfare needs in accordance with ISPs. The request is to contract with The Arc of Summit and Portage Counties for the period January 1, 2010 through December 31, 2011 to complete 120 reviews annually at a cost not to exceed \$122,000 for the two year period. A rate of \$44.09 will be paid for actual time worked. There has been no price increase in this contract since 2008. The Board asked how this contract is quality controlled. Mr. Armstrong replied that quality is measured by the number of reviews completed and it is anticipated that The Arc will complete all 120 reviews. The State identifies how the tool gets administered relative to reviews. Funds are available in the budget and the contract has been recommended for approval by the October Finance & Facilities Committee and the October Services & Supports Committee.

WORK SESSION *(continued)*

II. BLICK CLINIC – COLLEGE FOR LIVING CONTRACT

The current contract with Blick Clinic for the College For Living Program ends December 31, 2009 and the request is to renew the contract for the period January 1, 2010 through December 31, 2011 in an amount not to exceed \$42,256 for the two-year period. Blick has administered this program for the past 3-4 years and has been very successful with satisfaction ratings of 66% excellent and 32% good. Blick has an emphasis on community instructors, offers new classes based on interest survey results and holds 48 classes per year. Registrations have increased by over 100% in the past two years and it is anticipated that 800 registrations will be received each year of the contract. The proposed two year contract amount represents an increase of \$4,648 per year due to increased participation. Even though this program has been very successful under the administration of Blick, the contract will be put through the Request For Proposal (RFP) process in 2011 to be consistent with cost efficiency standards of how other Board contracts are monitored. Funds are available in the budget and the contract has been recommended for approval by the October Finance & Facilities Committee and the October Services & Supports Committee.

III. SUCCESS 4 KIDZ – CHILDREN'S SERVICES PT/OT CONTRACT

Success 4 Kidz (S4K) provides consultative physical therapy (PT) and occupational therapy (OT) to approximately 227 early intervention children birth to age three and 13 preschool children ages 1-5. The request is to renew the contract with S4K for the period January 1, 2010 through December 31, 2011 in an amount not to exceed \$368,000. The total two-year contract amount represents a 7% increase over the previous contract due to a 31% increase in the number of children to be served under the new contract. Even though parent and staff satisfaction ratings have been very good with this provider, the contract will be put through the RFP process in 2011 to ensure the Board's cost efficiency efforts. Funds are available in the budget and the contract has been recommended for approval by the October Finance & Facilities Committee and the October Services & Supports Committee.

IV. WEAVER INDUSTRIES – EARTHCARE LAWN CARE SERVICES CONTRACT

Through a contract with Weaver Industries, Earthcare provides landscaping and grass cutting for the Bath Center, Southern Center and Tallmadge complex and employs 32 eligible individuals through the Board's Specialty Business Program. The request is to renew the contract with Weaver Industries for the period January 1, 2010 through December 31, 2011 in an amount not to exceed \$115,056. There is no cost increase over the previous contract. The Board asked about Earthcare's customer base. Mr. McGee responded that Earthcare provides services to most of the Summit Housing Development Corporation homes, parts of Akron University, most of the Summit County Libraries and the Akron Zoo, to name a few of its customers. The Board asked if Earthcare charges market rate for services. Mr. McGee replied that market rate is charged. Funds are available in the budget and the contract has been recommended for approval by the October Finance & Facilities Committee and the October Services & Supports Committee.

WORK SESSION *(continued)*

V. WEAVER INDUSTRIES – JANITORIAL SERVICES CONTRACT

Weaver Industries is the payroll administrator for the janitorial services contract that employs 18 persons served, which includes the JET training crew. The request is to renew a two-year contract for the period January 1, 2010 through December 31, 2011 in an amount not to exceed \$138,728. The contract represents an increase of \$22,500 to cover the addition of janitorial services for Potomac and Canal Place. The Board asked if this contract covers services for all Agency facilities. Mr. Jacobs replied that it covers all facilities except the Administrative complex, which is maintained by staff custodians, some of whom are persons served. The Board asked if this contract has quality control measures in place. Mr. Armstrong advised that Mr. Jacobs and Mrs. Fish conduct regular building walk-throughs to ensure quality and noted that the buildings are in the best condition they have ever been. The Board asked that the quality process be formalized. Funds are available in the budget and the contract has been recommended for approval by the October Finance & Facilities Committee and the October Services & Supports Committee.

VI. GARDINER TRANE HVAC CONTRACT

The Agency needs to have a qualified licensed contractor to handle all HVAC needs at its eleven facilities. Gardiner Trane is an approved Ohio State Term and Federal Supply Schedule contractor who has worked with the Agency since 2001. This contractor has been very professional and responsive. The request is to renew a two-year contract with Gardiner Trane for the period January 1, 2010 through December 31, 2011 in an amount not to exceed \$125,280. This cost represents no increase since the Board initially began working with this vendor in 2001. The Board asked if the two new facilities will be covered under this contract. Mr. Jacobs advised that they will not be included in this contract since they will be covered under warranty, though they will be added in the future when the warranty expires. Funds are available in the budget and the contract has been recommended for approval by the October Finance & Facilities Committee.

VII. PRIMARY SOLUTIONS CONTRACT – GATEKEEPER SYSTEM

Summit DD has utilized Gatekeeper as its main integrated software system for over eleven years with overall good satisfaction. The request is to authorize the Superintendent to sign annual Software Use and Support Renewal Agreements for 2010 and 2011. The 2010 contract is in the amount of \$48,598, which is a 2.55% increase over the 2009 cost. The contract stipulates that any additional cost increase for 2011 would not exceed the nationally posted CPI and the contract includes a 90-day cancellation clause. The point was made, however, that in this economic environment it is hard to understand the rationale for any increase. The Board recognizes, however, that at this point in time it would be more expensive to change software vendors. Funds are available in the budget and the contract has been recommended for approval by the October Finance & Facilities Committee.

WORK SESSION *(continued)*

VIII. 2010 FAMILY SUPPORT SERVICES (FSS) PLAN

Family Support Services is a locally funded program that provides therapeutic respite, environmental accessibility and adaptive equipment supports to persons served and their families who may not otherwise be able to access these services. The request is for approval of the 2010 FSS Plan in the amount of \$397,500 with \$40,000 of that amount as the plan administration fee. The projected number of individuals to be served under the 2010 plan is 361. The maximum amount each individual/family can access per year is \$1,100. Funds are available in the budget and the 2010 FSS Plan has been recommended for approval by the September Finance & Facilities Committee and the September Services & Supports Committee.

IX. FAMILY SUPPORT SERVICES (FSS) PLAN ADMINISTRATION – THE ARC OF SUMMIT AND PORTAGE COUNTIES CONTRACT

The request is to award a contract for administration of the 2010 Family Support Services Plan to The Arc of Summit and Portage Counties in the amount of \$40,000 to be paid in two equal installments in January 2010 and July 2010. The Arc will ensure that individuals are determined eligible for the services offered under the FSS Plan, assist with provider selection, establish co-pay amounts, disperse payment to participating providers, track the budget and report monthly utilization to Summit DD staff and survey the community to determine needs. The Board asked if The Arc has conducted the survey to determine needs yet. Ms. Saro responded that The Arc is presently in the process of conducting a survey with results to be collected through mid November. As soon as the survey is complete, the results will be shared with the Services & Supports Committee and the Board. The contract amount of \$40,000 remains unchanged since 2008. Funds are available in the budget and the contract has been recommended for approval by the September Finance & Facilities Committee and the September Services & Supports Committee.

X. WEAVER INDUSTRIES DOCUMENT SCANNING CONTRACT

The request is to renew a two-year contract with Weaver Industries in the amount of \$79,872 for the period January 1, 2010 through December 31, 2011 for a paid training site for the Job Exploration Training (JET) Program. At this paid training site, five individuals receive office skills training on a rotating basis. Weaver Industries is the payroll administrator and Summit DD provides staffing. Individuals are paid based on the number of hours worked and the types of jobs they perform. Funds are available in the budget and the contract has been recommended for approval by the September Finance & Facilities Committee and the September Services & Supports Committee.

XI. METRO MEMORANDUM OF UNDERSTANDING (MOU)

Since 2003, the Summit DD has paid Metro a premium rate for transportation services to/from facility-based programmatic sites. There are currently 49 individuals who utilize this service under the MOU at a rate of \$5.50 per trip. The rate charged by Metro is lower than the Medicaid rate.

WORK SESSION *(continued)*

XI. METRO MEMORANDUM OF UNDERSTANDING (MOU) *(continued)*

The request is to renew the MOU with Metro for the period January 1, 2010 through December 31, 2010 in an amount not to exceed \$120,000, which is a decrease of \$38,400 over 2008 based on actual use. The Board asked why usage has decreased. Mrs. Roberts replied that last year was the first time the Board entered into a formal contract with Metro and usage was estimated. She indicated that usage may have been over estimated and has based the new contract on actual usage from the previous year. Funds are available in the budget and the MOU has been recommended for approval by the September Finance & Facilities and Services & Supports Committees.

XII. MYERS EQUIPMENT CORPORATION – RETROFIT FOR BUSES

The CARF Report suggested replacing or converting yellow buses with white buses that would be solely used by adults. Transportation of children is expected to decrease from 33 to approximately 5-7, with the remaining children transported in smaller vans that are equipped with appropriate safety designations. A Request For Proposal (RFP) was conducted for the retrofit of 13 yellow buses to white buses and Myers Equipment Corporation was the lowest bid. Staff have worked with Myers Equipment in the past and have been satisfied with their service. The request is to award the bid to Myers Equipment Corporation in an amount not to exceed \$99,567. The Board asked if all Agency buses will be white after the 13 are converted. Mr. Armstrong advised that all the buses will be white with blue trim. The Board asked if additional yellow buses will be purchased. Mr. Armstrong replied that yellow buses will no longer be needed. The Board asked when the retrofit of all 13 buses will be complete. Mrs. Gordon replied that all buses will be converted by the end of January 2010. Funds are available in the budget and the bid award has been recommended for approval by the October Finance & Facilities Committee and the October Services & Supports Committee.

XIII. AMERICAN BUS AND ACCESSORIES – ENGINE PREHEATING SYSTEM FOR BUSES

A RFP was conducted for the installation of preheater systems on 48 buses. Five bids were received with American Bus and Accessories providing the lowest bid. Transportation staff have worked with this vendor in the past and have been satisfied with their performance. The request is to award the bid to American Bus and Accessories in an amount not to exceed \$134,492.64. The Board asked if the preheater systems are for use when loading and unloading wheelchairs. Mr. Armstrong replied that it is difficult to keep the buses warm with the existing heaters, particularly when the doors remain open for extended periods of time.

WORK SESSION *(continued)*

XIII. AMERICAN BUS AND ACCESSORIES – ENGINE PREHEATING SYSTEM FOR BUSES *(continued)*

This new preheater system will not only provide better heating but will also reduce engine emissions and eliminate unnecessary idling, preheat the engines to eliminate cold starts, extend the engine life, accelerate and maintain window defrosting and fogging, provide better fuel consumption and lower operational costs. The Board asked if preheaters are available as standard equipment on buses. Mrs. Gordon replied that they are not, however, they are optional equipment that can be added at the time new buses are purchased. Funds are available in the budget and the bid award to Myers Equipment has been recommended for approval by the October Finance & Facilities Committee and the October Services & Supports Committee.

XIV. SEPTEMBER FINANCIAL STATEMENTS

Cash receipts reflect an overall unfavorable variance of \$2,001,182 for September primarily due to reimbursements coming in at \$2,186,437 less than budgeted due to delayed day array waiver payments by the Ohio Department of Developmental Disabilities (ODODD). According to information received by the State, funds should begin to be released and payments should become current. Expenditures reflect an overall favorable variance of \$340,224 for the month mostly due to contract services being \$299,220 less than budgeted. The ending fund balance for September was \$56,447,252, which is a favorable variance of \$21,596,936 year-to-date. The Board suggested adding footnotes to the monthly financial statements that outline the revenue being offset by expenditures. The September Financial Statements have been recommended for approval by the October Finance & Facilities Committee.

XV. REVIEW OF DIRECT SERVICE CONTRACTS

The Ethics Committee reviewed the affidavits of Dawn Gwyn, Xandra Sims, David Snyder and Jennifer Voorheis, who are Board employees also employed as direct service providers with agencies under contract with the Board. Each secondary employment situation meets the conditions specified in Ohio Revised Code 5126.033. The September Ethics Committee recommends that the Board continue to participate in its contracts with Blick Clinic, Evant and UDS.

XVI. REVISED SICK LEAVE AND VACATION CONVERSION FOR NON-BARGAINING EMPLOYEES

On an annual basis and consistent with the collective bargaining agreements, non-bargaining employees are permitted to convert accumulated but unused sick leave to cash at a rate of fifty percent of its current value. The request is for the Board to adopt an amendment to the Sick and Vacation Leave sections of the Non-Bargaining Employee Handbook to reflect that non-bargaining employees can convert one half of their yearly vacation allotment, or up to a maximum of eight hours, of accumulated but unused vacation leave to cash.

WORK SESSION *(continued)***XVI. REVISED SICK LEAVE AND VACATION CONVERSION FOR NON-BARGAINING EMPLOYEES** *(continued)*

Converted leave will be considered earnable income toward the Ohio Public Employees Retirement System (OPERS). Allowing employees to convert leave at its current value reduces future liabilities and allows the Board to better plan for accumulated leave payouts. Funds are available in the budget and the conversion has been recommended for approval by the October HR/LR Committee.

XVII. POLICIES**A. REVISED POLICY #1201 – BOARD SELF-APPRAISAL**

This policy has been revised to reflect current practice by indicating that a Board self-appraisal will occur at least once every twenty four months. Revised Policy #1201 has been recommended for approval by the October HR/LR Committee.

**B. REVISED POLICY #1520 – PUBLIC RECORDS;
REVISED POLICY #2110–TABLE OF ORGANIZATION–ADMIN. PERSONNEL;
REVISED POLICY #2130 – LINE OF RESPONSIBILITY**

These policies contain no substantive changes but have been revised to reflect applicable requirements in Ohio law and to reflect current job classification titles.

XVIII. AFSCME CONTRACT – BOARD CODIFICATION

A tentative agreement between AFSCME and the Board was reached on September 9, 2009 for a successor contract which would be effective January 1, 2010 through December 31, 2013. AFSCME bargaining unit membership ratified the tentative agreement on October 1, 2009 with a favorable vote of 83–13. By operation of the law, the tentative agreement is deemed approved by the Board and goes into affect after 30 days, however, the request is for the Board to formally approve the tentative agreement reached by the parties. The agreement is for four years and can be reopened after two years for wage discussions. Mr. Armstrong noted that tentative agreement was reached after just six bargaining sessions and both teams did a great job. The Board thanked both teams for doing an excellent job in working together to reach an agreement.

The work session adjourned at 5:40 p.m.

BOARD MEETING

The **regular monthly meeting** of the County of Summit Developmental Disabilities Board convened at 5:40 p.m.

I. PUBLIC COMMENT

Don Bostaph identified himself as a Summit DD bus driver, Union Steward and member of the AFSCME negotiating team. On behalf of AFSCME and the AFSCME negotiating team, he extended appreciation to the Board and the Agency's negotiating team for their efforts put forth during the negotiating process. Mr. Bostaph commented that it is appreciated that the Board allowed negotiations to occur during work hours and that voting was permitted to be held at the sites. He indicated that he believe these factors made a big difference. Mr. Bostaph conveyed that it is AFSCME's desire for continued collaboration with the Board. Mr. Ginter thanked Mr. Bostaph for attending the meeting and expressing appreciation on behalf of AFSCME and it's membership.

II. APPROVAL OF MINUTES

A. SEPTEMBER 23, 2009 (combined Work Session and Regular Meeting)

R E S O L U T I O N
No. 09-10-01

Mrs. Bordenkircher moved that the Board approve the minutes of the September 23, 2009 combined Work Session/Regular Meeting, as presented in attachment #19. The motion, seconded by Mrs. Demas, was unanimously approved.

III. BOARD ACTION ITEMS

A. FINANCE & FACILITIES COMMITTEE

1. 2010 LOCALLY FUNDED FAMILY SUPPORT SERVICES PLAN

R E S O L U T I O N
No. 09-10-02

Mrs. Cooper moved that the Board approve the 2010 Locally Funded Family Support Services Plan, as outlined in attachment #8, in an amount not to exceed Three Hundred Ninety Seven Thousand Five Hundred Dollars (\$397,500.00) for the period January 1, 2010 through December 31, 2010. The motion, seconded by Mr. Briggs, was unanimously approved.

BOARD MEETING *(continued)*

III. BOARD ACTION ITEMS *(continued)*

A. FINANCE & FACILITIES COMMITTEE *(continued)*

- 2. LOCALLY FUNDED FAMILY SUPPORT SERVICES PLAN ADMINISTRATION – THE ARC OF SUMMIT AND PORTAGE COUNTIES CONTRACT

R E S O L U T I O N
No. 09-10-03

Mrs. Demas moved that the Board approve a contract with The Arc of Summit and Portage Counties for Administration of the 2010 Locally Funded Family Support Services Plan for the period January 1, 2010 through December 31, 2010, in an amount not to exceed Forty Thousand Dollars (\$40,000.00), and that the Superintendent be authorized to sign said contract. The motion, seconded by Mrs. Bordenkircher, was unanimously approved.

- 3. WEAVER INDUSTRIES DOCUMENT SCANNING CONTRACT

R E S O L U T I O N
No. 09-10-04

Mr. Briggs moved that the Board approve a two-year contract with Weaver Industries for a document scanning JET training site for the period January 1, 2010 through December 31, 2011 for the total two-year contract amount not to exceed Seventy Nine Thousand Eight Hundred Seventy Two Dollars (\$79,872.00), and that the Superintendent be authorized to sign said contract. The motion, seconded by Mrs. Cooper, was unanimously approved.

- 4. METRO – MEMORANDUM OF UNDERSTANDING (MOU)

R E S O L U T I O N
No. 09-10-05

Mrs. Bordenkircher moved that the Board approve the renewal of the Memorandum of Understanding (MOU) with Metro Regional Transit Authority for premium rate charges for the period January 1, 2010 through December 31, 2010, as outlined in attachment #11, and that the Superintendent be authorized to sign said MOU. The motion, seconded by Mr. Briggs, was unanimously approved.

BOARD MEETING (continued)

III. BOARD ACTION ITEMS (continued)

A. FINANCE & FACILITIES COMMITTEE (continued)

5. MYERS EQUIPMENT CORPORATION – RETROFIT FOR BUSES

RESOLUTION No. 09-10-06

Mrs. Cooper moved that the Board award the contract to retrofit thirteen (13) buses to Myers Equipment Corporation in an amount not to exceed Ninety Nine Thousand Five Hundred Sixty Seven Dollars (\$99,567.00), as outlined in attachment #12, and that the Superintendent be authorized to sign said contract. The motion, seconded by Mrs. Bordenkircher, was unanimously approved.

6. AMERICAN BUS AND ACCESSORIES – ENGINE PREHEATING SYSTEM FOR BUSES

RESOLUTION No. 09-10-07

Mrs. Demas moved that the Board award the contract to install engine pre-heater systems in 48 buses to American Bus and Accessories in an amount not to exceed One Hundred Thirty Four Thousand Four Hundred Ninety Two Dollars and Sixty Four Cents (\$134,492.64), and that the Superintendent be authorized to sign said contract. The motion, seconded by Mrs. Cooper, was unanimously approved.

7. SEPTEMBER FINANCIAL STATEMENTS

RESOLUTION No. 09-10-08

Mr. Briggs moved that the Board approve the September Financial Statements, as presented in attachment #14. The motion, seconded by Mrs. Bordenkircher, was unanimously approved.

BOARD MEETING (continued)

III. BOARD ACTION ITEMS (continued)

B. ETHICS COMMITTEE

1. REVIEW OF DIRECT SERVICE CONTRACTS

RESOLUTION

No. 09-10-09

Mrs. Bordenkircher moved that whereas the Board's Ethics Committee has reviewed the direct service contracts relative to secondary employment of Dawn Gwyn, Xandra Sims, David Snyder and Jennifer Voorheis and found that ethical standards have been met;

Therefore be it resolved that the Board adopt the recommendations of the Ethics Committee and continue to participate in its contracts with Blick Clinic, UDS and Evant. The motion, seconded by Mrs. Demas, was unanimously approved.

C. HR/LR COMMITTEE

1. REVISED SICK LEAVE AND VACATION CONVERSION FOR NON-BARGAINING EMPLOYEES

RESOLUTION

No. 09-10-10

Mrs. Cooper moved that the Board adopt the revisions to sick leave and vacation leave conversions for non-bargaining employees, as outlined in attachment #16. The motion, seconded by Mrs. Bordenkircher, was unanimously approved.

D. OTHER

1. POLICIES

RESOLUTION

No. 09-10-11

Mrs. Demas moved that the Board approved the following revised policies as revised and presented in attachment #17.

Policy #1201 – Board Self-Appraisal

Policy #1520 – Public Records

Policy #2110 – Table of Organization – Administrative Personnel

Policy #2120 – Line of Responsibility

The motion, seconded by Mr. Briggs, was unanimously approved.

BOARD MEETING *(continued)*

III. BOARD ACTION ITEMS *(continued)*

D. OTHER *(continued)*

2. AFSCME CONTRACT – BOARD CODIFICATION

R E S O L U T I O N

No. 09-10-12

Mr. Briggs moved that the Board approve the tentative agreement with AFSCME for a successor contract effective January 1, 2010 through December 31, 2013. The motion, seconded by Mrs. Demas, was unanimously approved.

IV. SUPERINTENDENT'S REPORT

A. THIRD QUARTER OPERATING PLAN REPORT

During the third quarter of 2009, 24 of 27 objectives are reported as meeting or exceeding stated goals. Third quarter highlights include: 74 individuals received new residential services, 86% of all adults are funded on a waiver and 76% of Summit County residents would vote for the continued funding of the Summit DD Board on an upcoming ballot. The three areas that fell below target are:

- New Level 1 Services – Summit DD requested a total of 168 Level 1 waivers for 2009, to be awarded at 42 waivers per quarter. ODODD did not, however, release waivers in the first quarter. Summit DD is requesting additional waivers in the third and fourth quarter to total the 168 originally requested.
- Satisfaction with Children's Services – Satisfaction ratings fell from 94.3% in 2008 to 82.3% in 2009. Staff believe this could be due to the timing of the survey and the shift from a preschool model to a childcare model. The new childcare model has, however, been very well received and the number of applications have exceeded expectations. Mr. Armstrong advised that there is dialogue about expanding the childcare program since there appears to be unmet needs and it has been so popular with families already.
- Employee Satisfaction – The overall employee satisfaction rating is 74.9%, which is below the goal of 83%. An action plan has been created and action items are regularly monitored. The next Employee Satisfaction Survey will be conducted in October 2010.

BOARD MEETING *(continued)*

IV. SUPERINTENDENT'S REPORT *(continued)*

B. OACB DELEGATE ASSEMBLY

The Ohio Association of County Boards of Developmental Disabilities (OACB) will hold its annual Winter Convention/Delegate Assembly December 2-4, 2009 at the Hilton at Easton Town Center in Columbus. The following resolutions will be proposed during the Delegate Assembly:

1. 2009-01 – This resolution proposes that the OACB adopt the name change set forth by the State of Ohio relative to eliminating the use of *mental retardation*.
2. 2009-02 – This resolution codifies the Joint Leadership Team's (JLT) composition of OACB Trustees and county board superintendents and outlines the JLT's purpose of helping to steer statewide policy.
3. 2009-03 – This resolution reinforces the role of OACB Trustees and how committees are formed and chartered.
4. 2009-04 – This resolution re-establishes the commitment to early intervention services and outlines that every county board in the State of Ohio should offer such services.

Mr. Armstrong noted that his recommendation is for the Board to support all four of the proposed resolutions.

V. PRESIDENT'S COMMENTS

A. 2009 BOARD/SPT RETREAT

The 2009 Board/SPT Retreat will be held on Friday, October 30th beginning at 8:30 a.m. at Greystone Hall in Akron.

B. BOARD APPOINTMENTS

At the end of 2009, the Board terms of Mrs. Cooper and Mrs. Demas will expire. Both Members are eligible for reappointment and their names have been submitted to the County Executive for consideration of reappointment to the Summit DD Board. At the end of 2009, Mrs. Bordenkircher will have served her third term and will not be eligible for reappointment. The Board submitted the name of Thomas Quade, who they believe will be a good fit. Mr. Quade has a sibling receiving services from the Board and has served on several Agency committees. The reappointments and new appointment should occur by the end of November with terms beginning January 1, 2010.

BOARD MEETING *(continued)*V. PRESIDENT'S COMMENTS *(continued)*

Mr. Ginter advised that a Nominating Committee for 2010 Board officers and committee assignments needs to be appointed. Mr. Ginter proposed that he and Mr. Briggs serve as the Nominating Committee. There were no objections to the proposal and Mr. Briggs agreed to participate. Mr. Ginter asked Board Members to forward their nominations to the Nominating Committee.

Relative to Blick Clinic's administration of the College For Living Program, Mr. Ginter noted that this is an outstanding example of how continuous improvement and customer focus has a profound impact on the lives of the individuals we collectively serve. He commended Blick for their administration of this program.

Mr. Ginter indicated that relative to the AFSCME contract and the negotiation process, the fact that AFSCME asked a representative, Don Bostaph, to appear before the Board and express appreciation for the process speaks to the commitment and professionalism of members of that bargaining unit. He thanked Mr. Bostaph and others who worked collectively to reach an agreement and commented that their hard work and effort did not go unnoticed.

The Board Meeting adjourned at 6:05 p.m.

Olivia Demas, Secretary